

2024 ANNUAL REPORT

**CARE FOR THE ELDERLY FOUNDATION
(SINGAPORE)**

**Caring
Communities**



**Graceful
Ageing**



**Dignified
Passing**



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CORPORATE INFORMATION

Care for the Elderly Foundation (Singapore) was founded in 1992 and registered as a society in 1995. The Foundation became a registered charity under the Charities Act (Chapter 37) on 17 January 1996. It has been accorded Institution of a Public Character (IPC) status from 1 February 2025 to 31 January 2028. It has the Constitution as its governing instrument.

UNIQUE ENTITY NUMBER

S95SS0134B

SECTOR ADMINISTRATOR

Ministry of Health

REGISTERED ADDRESS

87 Tampines Link,
Singapore 528742

BUSINESS ADDRESS

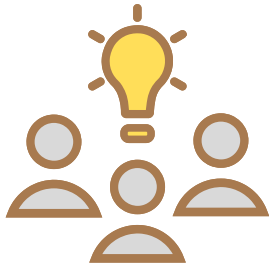
122B
Joo Chiat Road,
Singapore 427411

AUDITOR / LEGAL ADVISOR

Tan, Chan & Partners
/ Chan Jer Hiang &
Company

BANK

OCBC

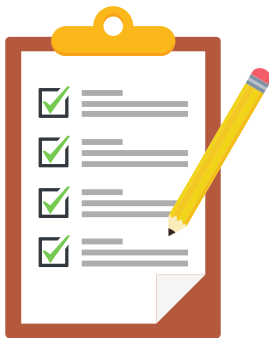


OUR VISION

A Singapore where older people age well at home

OUR MISSION

To help older people age well at home by supporting them with quality health and social care programmes



OUR OBJECTIVE

To establish and operate projects for rendering services that give support to the terminally ill, disabled and elderly, regardless of race and religion and who are without means or resources, or are of limited means and resources

To achieve the above objective, CEF shall:

- assist and work closely with the government bodies, the national welfare statutory body and other recognised welfare voluntary organisations in developing services for the disabled and elderly and the sick
- encourage the participation of Buddhist organisations in community service



PRESIDENT'S MESSAGE

It is with immense joy and pride that I share our Annual Report for 2024. This year has been a testament to our unwavering commitment to uplifting the lives of homebound seniors.

Since our founding 32 years ago, our mission has remained constant to provide compassionate, comprehensive healthcare that empowers seniors to age well in the comfort of their homes. Our journey has been marked by resilience, commitment, and an unwavering passion for making a difference - qualities that continue to guide us through every challenge and milestones.

In 2024, we deepened our commitment to supporting patients and their families through end-of-life challenges by launching our End-of-Life Care programme in April. Aligned with the Singapore National Strategy for Palliative Care, this initiative marked a pivotal expansion of our care continuum. More than just a new service, it reflects our dedication to supporting patients and their families with dignity, empathy and holistic care through life's final chapter.

As we reflect on our rich history, we also take this opportunity to express our deepest gratitude to those who have been instrumental in our success - our founding members, past and present leaders, dedicated staff, donors, and partners. Your hard work, perseverance, and belief in our vision have brought us to where we are today.

The road ahead invites growth, transformation, and renewed purpose. In an ever-changing world, we remain committed to evolving our services, embracing innovation, and delivering impact where it matters most. Together, we will continue to push boundaries, seize new opportunities, and build a legacy that will inspire generations to come.

Thank you for being part of our journey. Cheers to 32 incredible years, and to many more ahead!

President

Mr Tan Choon Huat

BOARD MEMBERS



Mr Tan Choon Huat
President



Mr Yeoh Oon Siew
Vice President



Mr Herman Akun Surianto
Honorary Secretary



Dr Ng Yee Kong
Assistant Honorary
Secretary



Dr Ng Yew Poh
Honorary Treasurer



Mr Ong Wee Lee
Assistant Honorary
Treasurer



Mr Lim Ee Wah
Member



Ms Mak Siu Min
Member



Dr Ng Wai Chong
Member



Mr Ong Guan Gan
Member



Mr Ong Kheng Keong
Member

SUB COMMITTEES

Executive Committee

Mr Tan Choon Huat [Chairperson]
 Mr Yeoh Oon Siew
 Mr Herman Akun Surianto
 Dr Ng Yew Poh

Audit Committee

Mr Lim Ee Wah [Chairperson]
 Mr Ong Kheng Keong
 Mr Ong Wee Lee

Fundraising Committee

Mr Tan Choon Huat [Chairperson]
 Mr Yeoh Oon Siew [Vice Chairperson]
 Mrs Tan-Huang Shuo Mei [Co-opted Member]
 Ms Mak Siu Min
 Ms Chia Yi Fang

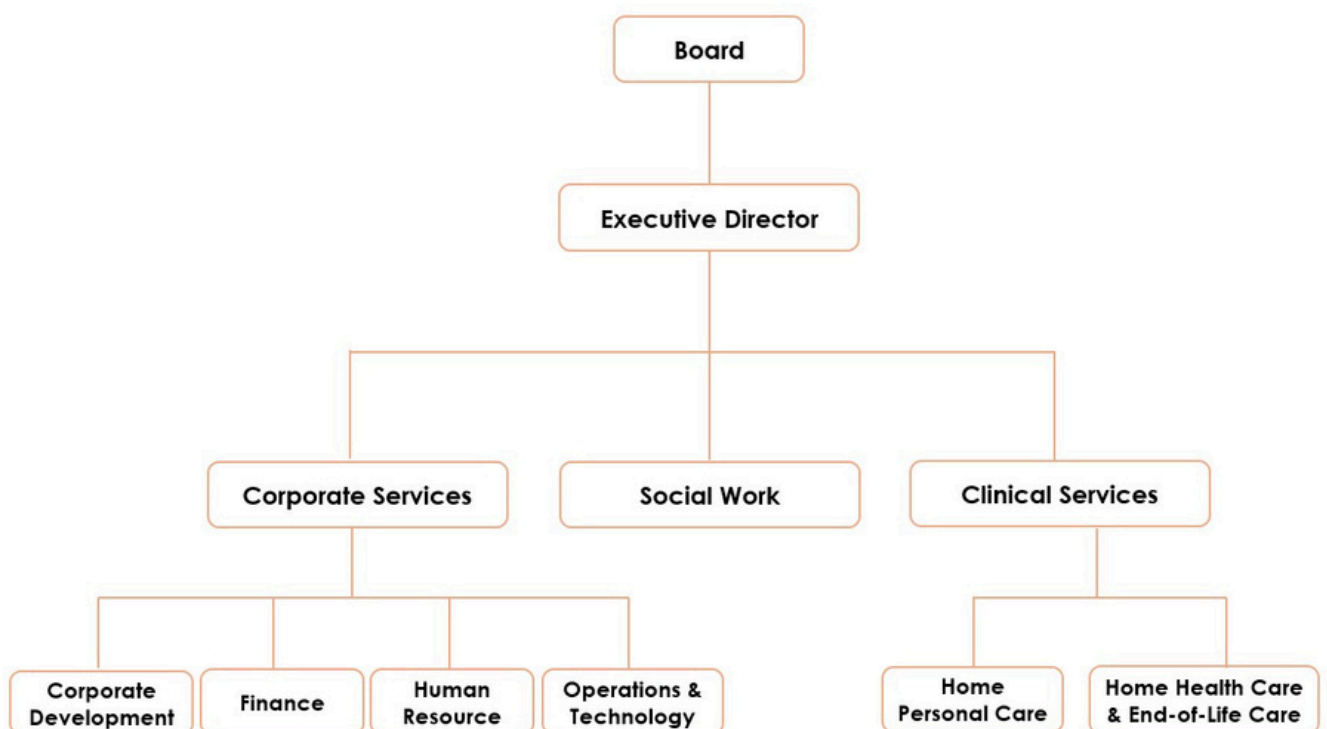
Investment Committee

Mr Yeoh Oon Siew [Chairperson]
 Mr Tan Choon Huat
 Mr Herman Akun Surianto

IT Committee

Mr Ong Kheng Keong [Chairperson]
 Mr Seng Chee Kian Jackson

ORGANISATION CHART



SENIOR MANAGEMENT



Ven Shi Wei Zhi

Honorary Executive Director



Dr Tham Weng Yew

Clinical Director



**Mr Bryan Poh
Huai Woon**

Director, Operations



Dr Tan Ching Wah

Assistant Clinical Director



**Mr Remus Yeo
Khoon Heng**

Senior Manager,
Corporate Development



Ms Ong Pei Fen

Acting Nurse Manager



Mr Ong Chan Kwan

Manager,
Operations & Technology



**Ms Sandy Lim
Wee Leng**

Medical Social Worker



Ms Lee Li Ai

Accountant

OUR STAFF



Ms Tay Hwee Ching

Admin & Finance
Executive



**Ms Mandy Khor
Yoke Quan**

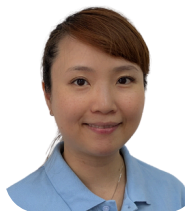
Human Resource
Executive



**Ms Janelle Loh
Ker Li**

Social Work
Associate

Home Health Care & End-of-Life Care



Senior Staff Nurses:

Guo Lixia, Sylvia Foo, Serene Quek, Leon Yap

Home Personal Care



From left to right:

1st row: Hong Geok Yang (Senior Staff Nurse),
Su Hlaing Phy, Nant Jar Sin Tar, Ei Ei Hlaing, Bob Lim (Healthcare Attendants)
2nd row: Louisa, May Thu Phy, Rozar, Ei Kay Zin, Klara (Healthcare Attendants)



OUR PROGRAMMES

Home Health Care

A home medical and home nursing service that offers personalised and holistic care to frail and needy seniors, allowing them to remain in the comfort and familiarity of their own homes while receiving the support they need to maintain their health and well-being.



Patient Profile

- 60 years and above
- Bed / Wheelchair-bound
- Long term and advanced chronic illness



Coverage

Islandwide

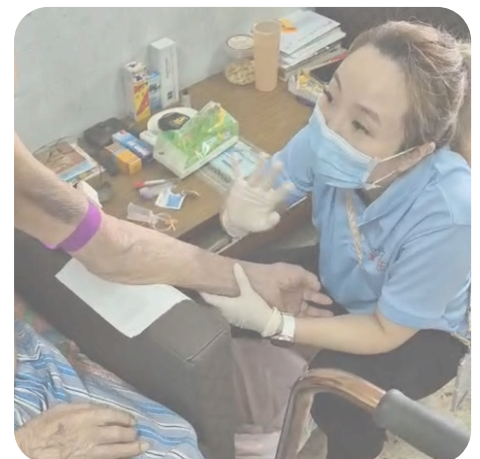
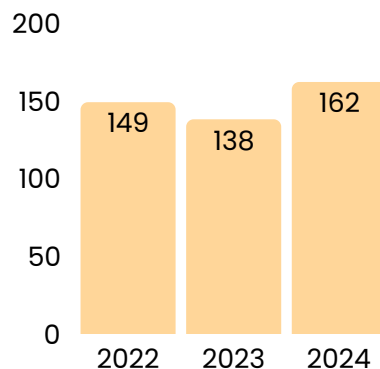


Funding Support

Donations & Government Grants



Total Patients Served



(Cumulative number of patients served since inception: > 20,000)

OUR PROGRAMMES

Home Personal Care

A home personal care service that focuses on maintaining the independence and quality of life of patients struggling with their Activities of Daily Living (e.g. bathing, dressing, feeding, toileting, walking / moving around, transferring).



Patient Profile

Elderly with difficulty in Activities of Daily Living & their Caregivers



Coverage

North, Eastern and Central Part of Singapore

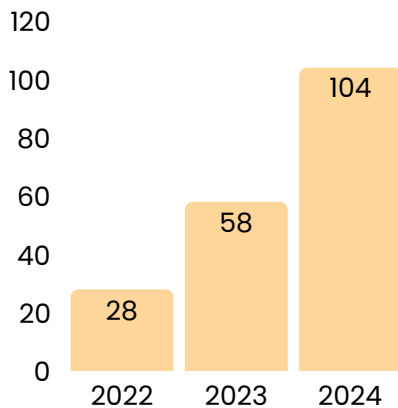


Funding Support

Donations & Government Grants



Total Patients Served



OUR PROGRAMMES

End-of-Life Care

A programme launched in April 2024 that is extended to our home care patients and/or new clients with prognosis of less than one year life expectancy so that they can continue living in the community with their loved ones and spend their last days at home with dignity. Services include elevated symptom control through medical and nursing care as well as management of psychosocial needs of the patient, caregiver and the family.



Patient Profile

Patients with prognosis of 1 year or less



Coverage

Islandwide



Funding Support

Donations & Government Grants



Total Patients Served

9 (since April 2024)



KEY HIGHLIGHTS IN 2024

Ageing-Ready Forum

On 12 October 2024, CEF conducted our Ageing-Ready Forum, co-organised with our partner, Aranya Sangha Dana Fellowship, at Poh Ming Tse Temple.

Almost 200 guests attended the forum, where doctors from CEF shared on pre-planning for silver years and tips for effective caregiving for a loved one in ensuring their comfort, dignity and well-being.

The key discussion topics were:

- ‘Navigating Future Healthcare - Planning for the Unexpected’ by Dr Tan Ching Wah
- ‘Ageing Ready: How to navigate ageing effectively and promote well-being throughout your later years’ by Dr Ng Wai Chong
- ‘Caregiving Basics - Supporting our elderly and caring for oneself’ by Dr Tham Weng Yew



KEY HIGHLIGHTS IN 2024

Staff Appreciation Lunch

In conjunction with Community Care Day, CEF had our Staff Appreciation Lunch on 23 October 2024 to express our heartfelt gratitude to the team of incredible colleagues for their unwavering commitment, hard work and dedication. The team had the opportunity to foster bonding through a buffet lunch at a local hotel.



KEY HIGHLIGHTS IN 2024

Mani Retreat

As the final outreach event for 2024, CEF set up a booth at the Annual December Mani Retreat held at Singapore Federation of Chinese Clan Association from 25 December to 29 December. Our staff brought awareness to members of the public about our services such as End-of-Life Care, as well as information on pre-planning for ageing years such as Advanced Care Planning, Lasting Power of Attorney, etc.



| Name | Appointed since | Occupation | Past Appointments | Meetings Attended |
|---------------------------------------------------|-----------------|--------------------------------------------------------------------|------------------------------------------------------------|-------------------|
| Mr Tan Choon Huat President | 2013 | Retiree | President 12/2015 | 4/4 |
| Mr Yeoh Oon Siew Vice President | 2014 | Business Partner LMM Consulting | Vice President 12/2015 | 3/4 |
| Mr Herman Akun Surianto Honorary Secretary | 2013 | Managing Director Alexa Trading | Honorary Treasurer 12/2015 | 3/4 |
| Dr Ng Yee Kong Assistant Honorary Secretary | 2014 | Associate Professor National University of Singapore | Assistant Honorary Secretary 12/2015 | 2/4 |
| Dr Ng Yew Poh Honorary Treasurer | 2013 | Head of Department Neurosurgery NNI@TTSH Campus | Assistant Honorary Treasurer 12/2015 & 03/2018 | 2/4 |
| Mr Ong Wee Lee Assistant Honorary Treasurer | 2013 | Operations Leader Eagle Services Asia Pte Ltd | Honorary Secretary 08/2013 | 4/4 |
| Mr Lim Ee Wah Member | 2013 | Director Sino Container Lines Pte Ltd | President 08/2013 | 4/4 |
| Ms Mak Siu Min Member | 2017 | Retiree | Honorary Treasurer 12/2017 | 3/4 |
| Dr Ng Wai Chong Member | 2023 | Founder & CEO NWC Longevity Practice PL | | 3/4 |
| Mr Ong Guan Gan Member | 2013 | Operations Manager Ming Construction Pte Ltd | Vice President 08/2013 | 0/4 |
| Mr Ong Kheng Keong Member | 2013 | Assistant Lead, Operations & Technology Mediacorp Pte Ltd | Honorary Treasurer 08/2013 | 4/4 |

A total number of 4 Board meetings were held in 2024:
29 February 2024, 31 May 2024, 29 August 2024 and 26 November 2024.

GOVERNANCE & POLICIES

Board members who have served more than 10 consecutive years:

Mr Tan Choon Huat, Mr Herman Akun Surianto, Dr Ng Yew Poh,
Mr Ong Wee Lee, Mr Lim Ee Wah, Mr Ong Guan Gan,
Mr Ong Kheng Keong

All the above members were appointed in 2013.

Supporting reasons for Board members who have served more than 10 consecutive years

- They were involved in finding resources to strengthen the Foundation, as well as deepen the level of service that the organization provides for its beneficiaries.
- They actively contributed to the development of the administration and finance processes of the Foundation. They also played a vital role in the development of donors and supporters of the Foundation.

GOVERNANCE & POLICIES

Board Members & Staff Remuneration

No Board members are remunerated for their services. Employees are paid staff and none are involved in setting his / her own remuneration.

No employees are close members of the family of the Executive Director or Board members.

2 staff received remuneration exceeding \$100,000.

The Executive Director is not salaried.

Disclosure & Transparency

Policies and procedures are in place to manage and avoid situation of conflicts of interest as well as raise concerns about possible improprieties without fear of reprisals in any form.

Board members and staff are required to make declarations of conflict of interest at point of employment and annually, or as soon as such conflict or the possibility of such conflict arises to ensure that all will act in the best interests of the Foundation.

If a Board member, staff or member of the public suspects serious concerns relating to financial reporting or unethical conduct, he/she may report to the Foundation without fear of reprisals.

All concerns will be investigated and treated with the strictest confidentiality.

GOVERNANCE & POLICIES

Financial Management & Internal Control

An annual budget is prepared by the management and approved by the Board. Income and expenditure are monitored and reviewed on a quarterly basis.

Level of reserves is regularly reviewed by the Board for the Foundation's continuing operation.

Current reserves are estimated to be able to support about 2 years of operating expenditure.

The reserves are managed in accordance with an investment policy that is approved by the Board.

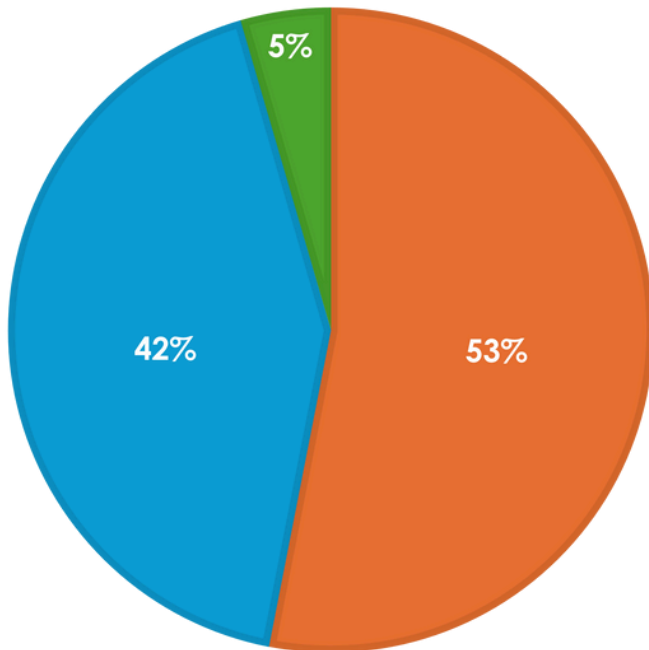
Its investment focus is on capital preservation with a minimum level of risk whilst making it readily available to meet unanticipated cash flow needs.

Any loans or donations to external parties or CEF staff require the approval of the Board.

Governance Evaluation Checklist

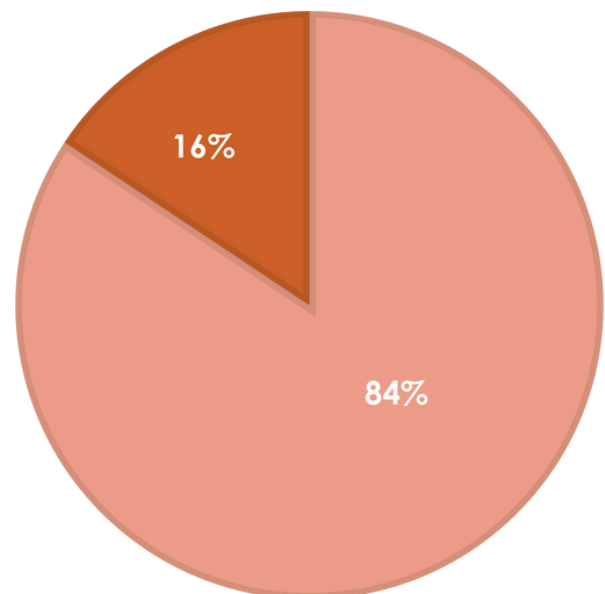
Full details of our submission may be viewed at www.charities.gov.sg

FY2024 INCOME



- Income from generated funds (\$1,254,378)
- Income from charitable activities (\$1,002,565)
- Other income (\$106,197)

FY2024 EXPENDITURE



- Cost of charitable activities (\$1,862,520)
- Governance and administrative expenses (\$345,665)

Financial Statements

Details of the Foundation’s finances for the period ending 31 December 2024 may be viewed at www.charities.gov.sg

THE YEAR AHEAD

1. Investing in Training and Development

We understand the importance of having a skilled team. Therefore, we will continue to invest in training and development ensuring our staff have the up-to-date skills and knowledge. This will help us provide the best care possible.

2. Embracing Innovation

We are committed to staying updated with the latest advancements and exploring new opportunities to improve our services. We will keep looking for innovative solutions that can enhance what we offer and make a positive impact on our beneficiaries.

3. Enhancing Service Quality

Providing high quality care is our top priority. We will implement measures to ensure we meet industry standards and continuously improve our services based on feedback from beneficiaries and staff.

THE YEAR AHEAD

4. Sustainability and Growth

We are committed to sustainable practices that promote long-term growth. This includes using resources efficiently, reducing our environmental impact and ensuring financial stability.

5. Expanding Partnerships and Collaborations

To better serve our community, we will work on expanding our partnerships and collaborations. By teaming up with other organizations and experts, we can offer more comprehensive services and address a wider range of needs. Our primary goal is to ensure that the elderly community benefits from these efforts.

6. Community Engagement and Outreach

We value our community and will strengthen our engagement efforts. By building strong relationships and listening to the needs of community members, we can respond more effectively and create a supportive environment.